



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, SEPTEMBER 8, 2014 APPROVED September 22, 2014

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:33 p.m. on Monday, September 8, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. George Langwasser led the Pledge of Allegiance.

Members Present: Jim O'Brien, George Langwasser, Sara Persechino, Ken Traum and Sue B. Strickford

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant; Jessica Bailey, Recreation Director

Public Present: Ken Wilkens, Merle Dustin, Lee Wilder, Lucia Kittredge, Bob LaPree, Janet Krzyzaniak

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

Item	Date	Action	Comments
Accounts Payable Manifest	09-08-14	Approved	85780.26
Accounts Payable Manifest	09-08-14	Approved	28879.55
Accounts Payable Manifest	09-08-14	Approved	117799.99
Payroll Manifest	09-08-14	Approved	63863.94
Payroll-Hop Fair-PD	09-08-14	Approved	31599.72
Payroll-Hop Fair FD	09-08-14	Approved	13615.14
Building Permit	09-08-14	Approved	Map 237 Lot 40.1
Building Permit	09-08-14	Approved	Map 208 Lot 15
Building Permit	09-08-14	Approved	Map 260 Lot 1
Building Permit	09-08-14	Approved	Map 258 Lot 43
Building Permit	09-08-14	Approved	Map 224 Lot 36
Building Permit	09-08-14	Approved	Map 204 Lot 2
Building Permit	09-08-14	Approved	Map 238 Lot 13
Building Permit	09-08-14	Approved	Map 256 Lot 11
Building Permit	09-08-14	Approved	Map 104 Lot 63
Building Permit	09-08-14	Approved	Map 239 Lot 41
Thank you to Bill Chapin	09-08-14	Approved	Fountain

MS-1 Extension	09-08-14	Approved	
Yield Tax Warrant	09-08-14	Approved	436.54
Intent to Cut-State	09-08-14	Approved	Line Reclamations
Highway Safety Grant	09-08-14	Approved	
PAF-Buildings & Grounds	09-08-14	Approved	

Approval of Minutes

The Board reviewed the public meeting minutes of August 25, 2014. Mr. Langwasser made a motion; seconded by Mrs. Strickford, to approve the public meeting minutes of August 25, 2014.

VOTE: O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; no votes against; Persechino abstaining; MOTION APPROVED 4-0-1.

At this time, the Board agreed to vote to approve the non-public meeting minutes at the end of the meeting.

III. PUBLIC APPOINTMENTS

Lucia Kittredge, Bob LaPree and Lee Wilder of the Trails Committee, which is a sub-committee of the Conservation Commission, were in to update the Board members with three requests. Ms. Kittredge gave a brief history and background of the Trails Committee. She spoke of the Greenway Trail, about the success of the trail, the condition of the trail and the lack of trash. She further stated the Committee is using the 2002 Master Plan as their guide. They plan on expanding the Greenway, and doing outreach. Areas of concern seem to be that the Conservation Commission does not have enough knowledge of the lands, that access to some of the trails is limited and that we may be losing Class 6 roads. The Committee would like to propose building a trail from Old Putney Road to the Class 6 road to Dolly Road. Ms. Kittredge noted there is a marker noting the site of the first parsonage in town. Ms. Kittredge noted there are 6 historic markers nearby. The committee would use the same Agreement format as with the Greenway. The agreement does not run with the property but with the property owner and the owner can rescind. No motor vehicle traffic or horses; only foot traffic. Ms. Kittredge stated the committee needs the Board's permission to cut trees on a Class 6 road. She further stated they would like permission to name or rename the Class 6 road between Old Putney Hill and Dolly Road. Mr. Traum stated he thought this was a great idea.

Mr. Langwasser made a motion to sign the Trail Agreement. Mr. Traum seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Mr. Langwasser made a motion to allow the Trails Committee to cut trees on the Class 6 road between Old Putney Hill and Dolly Road. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Mrs. Persechino made a motion to name the Class 6 road between Old Putney Hill Road and Dolly Road to First Parsonage Road. Mr. Traum seconded the motion. Discussion ensued; Mr. Cass noted the road was originally called Old Dolly Road; but that is not in compliance with 911.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Ms. Kittredge thanked the Board for their time.

Ron Klemarczyk of the Conservation Commission asked the Board to sign three Intents to Cut and Timber Sales Contracts. The town properties on which the Intents are drawn are the Byers Lot near Smith Pond Bog; Hatfield Road and Old Putney Hill Road. The Conservation Commission received 3 bids and chose Henniker Forestry to do the cutting. The Board signed the proper paperwork.

IV. PUBLIC FORUM

Amy Bogart stated that the elimination of Town Night at the Hopkinton State Fair is just another indication that the Fair is not a good neighbor. She inquired if the Board received all the information that the Fair asked was to provide. Mr. Cass responded, not as of this time.

V. OLD BUSINESS

Town of Hopkinton to John Nesbitt Quitclaim Deed

Mr. Traum made a motion to sign the Quitclaim Deed, with regards to the sale of property by the Town to Mr. Nesbitt. Mr. Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

TDS Television Franchise Agreement: Mr. Traum thanked the members of the Committee for their time. Mr. Traum also noted that the Town has very little leverage in the contract. He further noted that a vast majority of the footstep of the town will have access to cable and internet. Mr. Traum stated we retain the right for a future local access channel.

III. PUBLIC APPOINTMENT CONTINUED

Facilities Use Policy Discussion: Jessica Bailey, Recreation Director, was in to discuss use of fields and a possible fee schedule and use of alcohol at the fields. Mrs. Bailey stated she is receiving more calls from organizations outside of Hopkinton requesting the use of the fields. Mrs. Bailey stated she has no guidelines as to the use of the fields by in-town organization and outside organizations. She polled other towns with regards to field use and she received six responses, which are laid out on a spreadsheet provided to the Board.

With regards to alcohol on the fields, Mrs. Bailey stated she is against it and she doesn't know any Town that allows alcohol.

Chairman O'Brien inquired how she came up with the fee schedule. Mrs. Bailey stated the spread sheet is only for a 6 month period of time; and fees were based similar to rental of the Senior Center. Mrs. Strickford inquired about non-profits paying a fee. Mrs. Bailey replied, parents pay a fee for their child to be in the program. She felt that \$5.00 a player was reasonable. Mrs. Bailey also stated the school has a contract and therefore, is treated differently than other organizations. Mr. Langwasser stated with all the sports that tear up the fields; the fields do not have time to rest and restore. A discussion regarding HSYA and the improvements and contributions they have made over the years. Mrs. Bailey stated if an organization agrees to make improvements to the field then perhaps the fee can be waived. A discussion ensued, with regards to insurance. Chairman O'Brien inquired as to the cost to maintain the fields. Mr. Cass replied it takes a full time person just to mow them. Mr. Langwasser stated if we are going to waive fees for improvements; those improvements must be made in conjunction with Buildings and Grounds.

Mrs. Bailey also brought up the subject of night use of the fields and the cost to run the lights; which are outdated and will need replacement soon. She proposed a fee schedule for the lights.

Chairman O'Brien would like to see the spreadsheet include up-to-date fees that have been collected to date and to continue to fine tune the proposed fees. He also thinks that anyone using the field, at night should be required to pay for the electricity. Mrs. Bailey will return with more information in two weeks.

As to the issue of alcohol use on fields; Mrs. Persechino stated if we are charging to use the fields; perhaps we need to consider allowing it. Mr. Traum inquired as to other towns. Mrs. Bailey stated there are no towns, to her knowledge, that allow alcohol; there is just too much liability. Alcohol use on town property will increase liability insurance for the town, and she questioned whether police presence would be necessary at those functions.

V. OLD BUSINESS CONTINUED

EDC Membership: Chairman O'Brien stated the Board will not be reappointing the current members; we need to nominate new people who may be interested in working on this committee. The Board suggested several names; and Chairman O'Brien stated he would contact them and see if they are interested in serving.

Joint School Board/Select Board meeting: Mr. Cass stated the meeting will be held on Tuesday, September 30, 2014; and it is tentatively scheduled to take place at the Library beginning at 5:30 pm.

Merle Dustin asked when the town flags were replaced as the one near the Fire Station needs to be replaced. Mr. Cass stated they are replaced when they are worn; he will check it. She also inquired as to when the fountain would be replaced. Mr. Cass replied the fountain will be here in the spring. Mrs. Dustin also inquired if Mr. Cass knew how much was in the Kimball Cabin fund. Mr. Cass replied about \$1,400.00. Mrs. Dustin also stated the road between Kearsarge and Pine still needs work.

VI. NEW BUSINESS

Building Permit -1715 Hopkinton Road-Mr. Cass stated that DES is working with the owner of the property, however, we have no grounds to deny the permit; but we can add additional requirements.

ZBA Update: Everyday Café applied to the ZBA for permission to have entertainment beyond the definition of a restaurant. Mrs. Strickford inquired if the Café was denied its liquor license. Mr. Cass stated that is not correct. Mrs. Krzyzaniak stated the application was withdrawn. Discussion ensued with regards to hours of operation; location of operation in a residential area, etc. Mrs. Krzyzaniak stated she expected the owners to file for an administrative appeal.

Election Coverage: The Board agreed to times when they would be able to provide coverage at the election, Tuesday, September 9, 2014.

VI. TOWN ADMINISTRATOR UPDATES

Mr. Cass noted the Board received a letter today stating we would be receiving flood money in the amount of \$139, 528. We will need to hold a public hearing to accept the money as it is considered unanticipated revenue.

Mr. Cass noted that we have been served by Fairpoint.

VII. OTHER

Mrs. Persechino inquired if any of the Select Board members has an objection to wearing period clothing during the reenactment of the Charter; and she stated the 250th Committee would like to have a cake at the Town Meeting in March, 2015.

Mrs. Persechino inquired as to the status of the pot-a-potties at Mr. Mikes and the status of the picnic tables. Mr. Cass will check into it.

Mr. Cass stated the business district signs will be going up soon.

The Board reviewed the non-public meeting minutes of August 25, 2014, Session I. Mr. Traum made a motion; seconded by Mrs. Strickford, to approve the non-public meeting minutes of August 25, 2014.

VOTE: O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; no votes against; Persechino abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of August 25, 2014, Session II. Mrs. Strickford made a motion; seconded by Mr. Langwasser, to approve the non- public meeting minutes of August 25, 2014.

VOTE: O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; no votes against; Persechino abstaining; MOTION APPROVED 4-0-1.

ADJOURNMENT

There being no further business, motion by Mr. Langwasser, seconded by Mrs. Persechino to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant